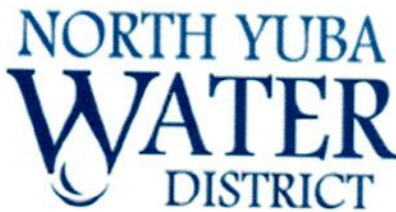


GARY HAWTHORNE
President
Division 3

DOUG NEILSON
Vice President
Division 1

FRED MITCHELL
Director
Division 2



GRETCHEN FLOHR
Director
Division 4

GINGER HUGHES
Director
Division 5

JEFF MAUPIN
General Manager

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH YUBA WATER DISTRICT

3:30 PM ♦ FRIDAY ♦ AUGUST 27, 2021

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950 ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEOCONFERENCE AT

Join Zoom Meeting

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Dial by your location

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+1 213 338 8477 US (Los Angeles)

888 475 4499 US Toll-free

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDIZED ITEMS:

As provided under Government Code section 54954.3, subdivision (a), during a Regular Meeting any member of the public may address the Board concerning any item on the agenda or any other issue within the jurisdiction of the District. Any member of the public wishing to make comment on an agenda item shall identify the agenda item they intend to address. Public comment is limited to no more than two (2) minutes per person.

NOTE: ALL PUBLIC PARTICIPANTS WILL BE MUTED UPON ENTRY INTO THE MEETING AND WILL ONLY BE UNMUTED TO ALLOW THEIR COMMENT. TO PROVIDE PUBLIC COMMENT VIA VIDEO CONFERRING CLICK ON THE "RAISE HAND." TO PROVIDE PUBLIC COMMENT BY TELECONFERENCE PRESS *9.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

ACTION ITEMS

D. CONSENT ITEMS:

1. Approval of **Minutes for Regular Board Meeting of July 23, 2021**
2. Approval of **Payroll for the Month of June 2021: \$ 69,284.84**
3. Approval of **Bills for the Month of June 2021: \$ 207,927.78**
4. **Warrant #52-37250, fund #640, payable to North Yuba Water District, in the amount of \$100,000.00 for services/supplies.**

E. FINANCIAL MANAGER'S REPORT

1. Review of Cash on Hand and Income Statements for the period ending July 31, 2021

DISCUSSION/REPORTS

F. GENERAL MANAGERS REPORT

1. Memorandum

G. DIRECTORS INPUT

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting.

1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's *POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS*.

H. ADJOURNMENT

MINUTES

BOARD MEETING OF THE BOARD OF DIRECTORS OF THE

NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Friday, July 23, 2021

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT [Join Zoom](#) [Join Zoom Meeting](#)

<https://us02web.zoom.us/j/86122220681?pwd=cFE1UFZxMEpDTVdjb0JNOEg4bzZRZz09> Meeting ID: 861 2222 0681 Passcode: 944806 One tap mobile +16692192599,,86122220681#,,,,*944806# US (San Jose) +12133388477,,86122220681#,,,,*944806# US (Los Angeles) Dial by your location +1 669 219 2599 US (San Jose) +1 213 338 8477 US (Los Angeles) 888 475 4499 US Toll-free AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Gary Hawthorne called the meeting to order at 3:32 PM at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Gary Hawthorne		Ms. Chavaleigh, Jason S., Victor, Gedeon, Donna C.
<i>VICE PRESIDENT</i>	Doug Neilson		
<i>DIRECTORS</i>	Gretchen Flohr Ginger Hughes Fred Mitchell		
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Michael Vergara. Penny		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Director Mitchell.

ACTION ITEMS

C. PUBLIC INPUT: President Hawthorne read the rules of public comment.

Opportunity for public comment on any item on the agenda or any other items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda.

PUBLIC COMMENT: A member of the public commented on a request for a detailed report on the maintenance of the ditch, the lawsuit against South Feather, actions taken to provide water to customers, CFS needed by the water treatment plant and no irrigation season puts the community at risk.

D. CONSENT ITEMS:

1. Approval of Minutes for Regular Board Meeting of June 25, 2021
2. Approval of Payroll for the Month of June 2021: \$44,699.43
3. Approval of Bills for the Month of June 2021: \$124,487.12

July 23, 2021, Board Meeting Minutes

4. Warrant #52-37248, fund #637, payable to North Yuba Water District, in the amount of \$150,000.00 for Bills and Payroll.
5. Warrant #52-37249, fund #640, payable to North Yuba Water District, in the amount of \$150,000.00 for services/supplies.

Director Mitchell made a motion to approve consent items 1 - 5. Vice President Neilson seconded the motion.

Vice President Neilson commented on the minutes regarding Jack Frost. Director Flohr continued the discussion stating that the name was fictitious. Director Mitchell also identified a correction in Action Items changing Vice President Hawthorne to President Hawthorne.

Director Mitchell made an amended motion to accept consent items 1-5 with the correction of vice president to president. (The motion did not include the name Jack Frost.)

The motion passed with a majority vote with Director Flohr voting no due to no separation of the consent items.

E. FINANCIAL MANAGER'S REPORT:

1. Review of Cash on Hand and Income Statements for the period ending June 30, 2021.

Financial Manager Heidi Naether reviewed Cash on Hand and Income Statements for the period ending June 30, 2021. Total cash in all accounts including reserves was \$4,658,972.83. Total Income for the fiscal year to date (July 01, 2020 – June 30, 2021) was \$1,865,949.59. Total expenses were \$1,569,113.73 leaving a net review over expenses of \$296,835.86. Expenses out of Reserves not included in the Forbestown Ditch billing was \$882,583.47.

Vice President Neilson made a motion for the Board to accept the Financial Manager's report as presented. Director Mitchell seconded the motion.

Director Flohr questioned the use of reserves to make payroll and other unidentified expenses and asked for information regarding all the items covered under the warrants. The Financial Manager explained that the district's funds go into a government fund that need approval through a warrant to be paid. Payments from South Feather are posted every three months.

The motion passed with a unanimous vote.

DISCUSSION/REPORTS

F. GENERAL MANAGERS REPORT

1. Operations Memorandum

No discussion

G. DIRECTORS INPUT:

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction, or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting. 1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.

Director Flohr made a motion to conduct a special meeting to discuss releasing irrigation water due to the amount of CFS taken by South Feather and North Yuba.

There was no second. The motion did not pass.

H. ADJOURNMENT:

July 23, 2021, Board Meeting Minutes

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

The meeting was adjourned.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

North Yuba Water District
Monthly Net Payroll Report

TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF JULY, 2021

TOTAL JULY, 2021 \$ 69,284.85

**North Yuba Water District
Monthly Check Listing
July 2021**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
1000A - Cash - GC Separate Accounts					
Paypal					
PayPal Fees	Check	07/31/2021	FEES	PayPal	-95.39
Total Paypal					<u>-95.39</u>
11001 - Mechanics Bank Checking					
Bank Fees	Check	07/12/2021	FEES	Bank Fees	-18.91
Total 11001 - Rabobank Checking					<u>-18.91</u>
11007 - River Valley Bank Checking					
Worker's Comp Insurance Annual Prepayment	Bill Pmt -Check	07/01/2021	24567	SDRMA	-19,919.63
State Payroll Taxes	Liability Check	07/01/2021	E-pay	EDD	-894.37
Employee Retirement Fund	Liability Check	07/01/2021	24568	ICMA-457	-722.73
Phone Service	Bill Pmt -Check	07/01/2021	24569	CALNET3	-232.01
Oregon Peak Monthly Rent	Bill Pmt -Check	07/01/2021	24570	ComSites West	-450.00
Inspect Raw Water Pump	Bill Pmt -Check	07/01/2021	24571	CPM	-840.00
Employee Retirement Fund	Bill Pmt -Check	07/01/2021	24572	LIU of NA Nat'l Pension Fund	-3,595.00
Federal Payroll Taxes	Liability Check	07/02/2021	E-pay	United States Treasury	-5,616.55
Water Testing	Bill Pmt -Check	07/02/2021	24573	Cranmer Engineering Inc	-334.00
Alarm Service	Bill Pmt -Check	07/02/2021	24574	Golden Bear Alarms	-87.00
Copier Maintenance Agreement	Bill Pmt -Check	07/02/2021	24575	Inland Business Machines Inc.	-63.07
Electricity	Bill Pmt -Check	07/02/2021	24576	Pacific Gas & Electric	-5,065.55
Cellphone Service	Bill Pmt -Check	07/02/2021	24577	VERIZON WIRELESS	-214.90
Credit Card Fees	Check	07/02/2021	GLOBEXC	Merchant Services	-150.72
Domestic Customer Deposit Refund	Check	07/06/2021	24578	Lin, Ming Zheng-Shu	-98.00
Employee Paid Insurance	Liability Check	07/06/2021	24579	AFLAC	-263.84
Property Insurance	Bill Pmt -Check	07/06/2021	24580	ACWA/Jt Powers Ins Authority	-7,066.82
Lightbulbs	Bill Pmt -Check	07/06/2021	24581	Foothill Hardware	-27.26
Computer support and maintenance	Bill Pmt -Check	07/06/2021	24582	Gilmore Computer Services LLC	-1,743.60
Adapter, SD Cards, Toner, Tab Divider, Datasticks	Bill Pmt -Check	07/06/2021	24583	Quill Corporation	-279.81
Black Plastic, Spikes, Oil, Safety Glasses, Shovel, Rake, Cleaning Wipes, Carwash, Nozzle, Peak Blue Def, No Trespass Signs, Hose, Paint, Screws	Bill Pmt -Check	07/06/2021	24584	Ray's General Hardware	-1,362.36
Health Insurance	Bill Pmt -Check	07/06/2021	24585	ACWA/Jt Powers Ins Authority	-15,629.32
Domestic Customer Deposit Refund	Check	07/08/2021	24586	Perry, Mike	-39.50

North Yuba Water District Monthly Check Listing July 2021

	Type	Date	Num	Name	Amount
Misc. Parts and Labor for Pick-up Repairs, WTP Chemicals, Battery, Digital Path, Adobe, Siriusxm, Safety Boots, Parcel Quest, Meals, USPS Postage, Appeal Democate Newspaper, GIS Program, Papertowels, Coffee Cups, Toilet Tissue, Paper Plates, Diesel, Carwash, Phonechargers	Bill Pmt -Check	07/09/2021	24587	Mechanics Bank	-6,247.74
Legal	Bill Pmt -Check	07/12/2021	24588	BoutinJones Inc	-28,914.52
Pest Control	Bill Pmt -Check	07/12/2021	24589	CAL KING PEST CONTROL	-137.00
Phone Service	Bill Pmt -Check	07/12/2021	24590	CALNET3	-503.87
Annual Fire Ext. Maint and Service	Bill Pmt -Check	07/12/2021	24591	Jorgensen Company	-402.00
Cellphone Service	Bill Pmt -Check	07/12/2021	24592	VERIZON WIRELESS	-75.80
Legal	Bill Pmt -Check	07/12/2021	24593	Somach Simmons & Dunn	-74,547.64
Direct Deposit Fees	Liability Check	07/14/2021	DirD	QuickBooks Payroll Service	-14.00
Employee Retirement Fund	Liability Check	07/15/2021	24603	ICMA-457	-722.73
State Payroll Taxes	Liability Check	07/15/2021	E-pay	EDD	-922.01
Federal Payroll Taxes	Liability Check	07/15/2021	E-pay	United States Treasury	-5,481.35
Annual Membership Dues	Bill Pmt -Check	07/19/2021	24604	American Water Works Assoc.	-459.00
Vision Insurance	Bill Pmt -Check	07/19/2021	24605	MesVision	-153.00
Dental Insurance	Bill Pmt -Check	07/19/2021	24606	Premier Access Insurance Co.	-1,014.96
Trash Pick-up	Bill Pmt -Check	07/19/2021	24607	Recology - Yuba Sutter	-61.89
Copier Lease	Bill Pmt -Check	07/19/2021	24608	Xerox Financial Services	-143.82
Domestic Customer Deposit Refund	Check	07/23/2021	24609	Taugner, Steve	-93.08
Bank Fee	Check	07/26/2021	FEE	River Valley Community Bank	-10.00
Minutes	Bill Pmt -Check	07/27/2021	24626	Fonseca, Catherine L.	-700.00
Water Rights Review	Bill Pmt -Check	07/27/2021	24627	PROVOST&PRITCHARD	-10,400.00
Direct Deposit Fees	Liability Check	07/28/2021	DirD	QuickBooks Payroll Service	-15.75
State Payroll Taxes	Liability Check	07/29/2021	E-pay	EDD	-927.64
Federal Payroll Taxes	Liability Check	07/29/2021	E-pay	United States Treasury	-5,644.98
Employee Paid Union Dues	Liability Check	07/29/2021	24624	UPEC	-332.50
Employee Retirement Fund	Liability Check	07/29/2021	24625	ICMA-457	-775.25
Sand	Bill Pmt -Check	07/29/2021	24628	Brownsville Sand & Gravel-V	-650.00
Phone Service	Bill Pmt -Check	07/29/2021	24629	CALNET3	-248.47
Water Testing	Bill Pmt -Check	07/29/2021	24630	Cranmer Engineering Inc	-569.50
Copier Maintenance Agreement	Bill Pmt -Check	07/29/2021	24631	Inland Business Machines Inc.	-217.18

North Yuba Water District Monthly Check Listing July 2021

SD Card, Surge Protector, Datasticks, Toner, File Folders
 Fuel, Sky Def
 WTP Chemicals
 Total 11007 - River Valley Bank Checking
 Total 1000A - Cash - GC Seperate Accounts
TOTAL

Type	Date	Num	Name	Amount
Bill Pmt -Check	07/29/2021	24632	Quill Corporation	-371.16
Bill Pmt -Check	07/29/2021	24633	Ramos Oil Company Inc.	-1,000.31
Bill Pmt -Check	07/29/2021	24634	SCP DISTRIBUTORS LLC	-1,360.29
				<u>-207,813.48</u>
				<u>-207,927.78</u>
				<u>-207,927.78</u>

North Yuba Water District
Profit & Loss Budget Performance
 July 2021

	<u>Jul 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000A · Irrigation	0.00	0.00	0.00	0.0%	18,961.49
4050A · Domestic	26,168.59	22,249.09	3,919.50	117.62%	273,604.73
4100.10 · Power Revenue SFPP	0.00	0.00	0.00	0.0%	709,000.00
4150.10 · Younglife-Water Sales	0.00	0.00	0.00	0.0%	2,161.00
4200.10 · Yuba City-Water Sales	109,620.00	109,620.00	0.00	100.0%	390,600.00
4215.13 · Other Revenue	6,748.06	50.08	6,697.98	13,474.56%	500.00
4250.10 · Taxes - General	267.49	67.46	200.03	396.52%	203,235.97
4250D · Taxes - Domestic	401.12	100.52	300.60	399.05%	63,694.91
4250I · Taxes - Irrigation	0.00	0.00	0.00	0.0%	95,689.32
4300A · Interest	58.34	98.52	-40.18	59.22%	40,000.00
Total Income	<u>143,263.60</u>	<u>132,185.67</u>	<u>11,077.93</u>	<u>108.38%</u>	<u>1,797,447.42</u>
Gross Profit	143,263.60	132,185.67	11,077.93	108.38%	1,797,447.42
Expense					
5050.69 · 2005 Agreement SFWP/NYWD	9,862.46	15,105.29	-5,242.83	65.29%	346,300.00
5100.00 · WTP	25,845.46	24,324.42	1,521.04	106.25%	249,600.85
5200.00 · T&D Irrigation	1,273.90	11,349.56	-10,075.66	11.22%	129,097.53
5251 · T&D Domestic	24,153.81	20,798.84	3,354.97	116.13%	197,474.69
5400 · Board of Dir	1,840.80	1,472.65	368.15	125.0%	14,039.31
5500 · Admin	49,765.86	48,280.74	1,485.12	103.08%	569,292.94
5500U · Admin-Utilities	2,505.74	2,149.94	355.80	116.55%	26,000.00
5600R · Regulator Driven	8,220.56	6,252.63	1,967.93	131.47%	140,544.31
5700 · General	13,429.16	15,487.36	-2,058.20	86.71%	127,174.46
5700F · Fuel	1,133.48	2,855.98	-1,722.50	39.69%	35,000.00
5800 · OSHA/Safety	225.77	1,608.45	-1,382.68	14.04%	14,469.81
Total Expense	<u>138,257.00</u>	<u>149,685.86</u>	<u>-11,428.86</u>	<u>92.37%</u>	<u>1,848,993.90</u>
Net Ordinary Income	<u>5,006.60</u>	<u>-17,500.19</u>	<u>22,506.79</u>	<u>-28.61%</u>	<u>-51,546.48</u>
Net Income	<u><u>5,006.60</u></u>	<u><u>-17,500.19</u></u>	<u><u>22,506.79</u></u>	<u><u>-28.61%</u></u>	<u><u>-51,546.48</u></u>

North Yuba Water District

Cash In Accounts prior Month Comparison

July 2021 compared to June 2021

	06/30/2021	05/31/2021	
	Amount	Amount	Increase/Decrease
Mechanics Bank Checking	\$70,762.44	\$70,780.76	(\$18.32)
River Valley Bank Checking	\$232,408.50	\$243,746.88	(\$11,338.38)
Savings Money Market Account (River Valley Bank)	\$111,423.53	\$111,415.96	\$7.57
PayPal Account	\$2,184.34	\$4,192.72	(\$2,008.38)
Petty & Register Cash	\$830.00	\$830.00	\$0.00
YC Treas Fund #637 (Gen Dist)	\$475,289.28	\$475,289.28	\$0.00
YC Treas Fund #641 (ID #1)	\$340,720.00	\$340,720.00	\$0.00
YC Treas Fund #642 (ID #2)	\$269,291.84	\$269,291.84	\$0.00
YC Treas Fund #639 (Fac Fee Domestic)	\$7,435.81	\$7,435.81	\$0.00
YC Treas Fund #640 (Savings)	\$1,644,682.23	\$1,844,682.23	(\$200,000.00)
YC Treas Fund #644 (Equip Res)	\$3,027.78	\$3,027.78	\$0.00
YC Treas Fund #646 (ID #6)	\$11,498.84	\$11,498.84	\$0.00
YC Treas Fund #647 (Annex Irr)	\$11.46	\$11.46	\$0.00
YC Treas Fund #648 (Annex Dom)	\$89.10	\$89.10	\$0.00
YC Treas Fund #649 (Off Equip Res)	\$5,530.51	\$5,530.51	\$0.00
YC Treas Fund #650 (Reserve)	\$878,211.40	\$878,211.40	\$0.00
YC Treas Fund #393 (Trmt Plnt)	\$2,763.86	\$2,763.86	\$0.00
Total Cash on Hand	\$4,056,160.92	\$4,269,518.43	(\$213,357.51)
Reserve Accounts			
Reserve Savings Money Market (River Valley Bank)	\$96,267.39	\$96,261.67	\$5.72
CIP Money Market Account (River Valley Bank)	\$184,142.45	\$184,129.94	\$12.51
Total in Reserve	\$280,409.84	\$280,391.61	\$18.23
Total in All Accounts not including FT Tank and YC Water Sale Account	\$4,336,570.76	\$4,549,910.04	(\$213,339.28)
FT Tank Money Market Account (River Valley Bank)	\$109,070.20	\$109,062.79	\$7.41
YC Water sale Account (River Valley Bank)	\$109,620.48	\$0.00	\$109,620.48
Total in All Accounts	\$4,555,261.44	\$4,658,972.83	(\$103,711.39)

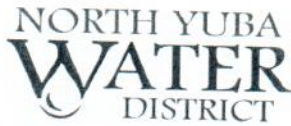
North Yuba Water District
Statement of Cash Flows
 July 2021

	Jul 21
OPERATING ACTIVITIES	
Net Income	5,006.60
Adjustments to reconcile Net Income to net cash provided by operations:	
A/R:A/R Domestic Water	-1,800.04
1300.00 · Inventory-001	998.93
1400.03 · Prepaid Worker's Comp Insurance	-18,098.03
2000.00 · Accounts Payable	38,885.42
Payroll Liabilities	1.00
2110 · Direct Deposit Liabilities	16,521.88
2150.30 · PR Tax WH-SUTA	22.00
2150.50 · PR WH-Aflac Ins	98.56
2250.10 · Deposits-Customers	376.00
Net cash provided by Operating Activities	42,012.32
Expenses from Reserves	
Public Outreach	-5,338.33
Additional Legal	-129,985.38
Water Rights Review	-10,400.00
Net expenses from Reserves	-145,723.71
Net cash increase for period	-103,711.39
Cash at beginning of period	4,658,972.83
Cash at end of period	4,555,261.44

North Yuba Water District

2021-22 EXPENSES OUT OF RESERVES (July 2021)

<u>MEMO</u>	<u>DATE</u>	<u>AMOUNT</u>
Public Outreach	July 2021	\$5,338.33
Additional Legal	July 2021	\$129,985.38
Water Rights Review	July 2021	\$10,400.00
	TOTAL	<u><u>\$145,723.71</u></u>



Memorandum

Date: August 23rd, 2021

To: Jeff Maupin

From: Operations

Subject: Monthly work production/ Schedule of Maintenance review

The following is an overview of the work performed this month by operations staff.

Transmission:

1. Forbestown ditch is in operation delivering water to the treatment plant and South Feather. As of May 26th, South Feather is receiving 7cfs for their irrigation. On August 12th an 80-foot stretch of bank was replaced just downstream of Big Fir Rd Forbestown due to an uprooted tree (Pictures attached). At this time maintenance to the ditch is ongoing.

Distribution:

1. Domestic meter reads for Brownsville and Rackerby were completed on time.
2. There were 10 service line leaks for the month. Job # 590 located at 8215 La Porte Rd. Job # 591 located at 7807 La Porte Rd. Job # 592 located at 16811 Bainbridge Way. Job # 593 located at 8215 La Porte Rd. Job #594 located at 16811 Bainbridge Way. Job # 595 located at 16910 Martin Rd. Job # 596 located at 17066 New York House Rd. Job # 600 located at 16680 New York House Rd. Job # 601 located at 8595 Daken Circle. Job # 602 located at 9238 Laporte Rd.
3. There were 2 main line leaks for the month. Job # 597 located at 16715 Finch Way. Job # 598 located at 16900 Willow Glen Rd.
4. All blow offs were inspected no problems were found.
5. All air releases were inspected no problems were found.
6. All dead-end mains were exercised.

Water Treatment Plant:

1. The treatment plant is running normal, at this time. There were no major issues at the plant for the last month.

Backflow:

1. All backflows are current, there were 6 backflow tests required within the last 4 weeks.

Regulators:

1. All CDPH (Cal. Dept. of Public Health) and NPDES (Nat. Pollution Discharge Elimination System) tests and samples were taken and performed on time. These include 3 bacteriological distribution samples for the CDPH, which came back as non-detect.

DOH Canal:

1. As of July 16th 2021, there has been 6,830 feet of weed abatement completed on 01. There has been 8,430 feet of weed abatement completed on 02. There has been 33,086 feet of weed abatement completed on 03.

Schedule of Maintenance:

1. The SOM (schedule of maintenance) for the treatment plant, regulators (local, state and federal), DOH canal and the UFC were completed for the previous month. All regulatory (local, state and federal) reports for the current month were completed or are in process. The upper Forbestown ditch is being patrolled; trash racks cleaned, fallen trees removed and holes repaired as they are found.



