

NORTH YUBA WATER DISTRICT

Zoom

Board Meeting Friday August 28, 2020

@ 10:00am

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A. Agenda/Roll Call

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**AMENDED
AGENDA**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT**

10:00am pm Friday August 28, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

*THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/92060972927?pwd=QkNJJUUhFaWpXaFgyTURwSmpiSmhsUT09> OR BY PHONE BY DIALING 1-669-900-6833
Meeting ID: 920 6097 2927 / Passcode: 142408*

PUBLIC PARTICIPATION

AGENDIZED ITEMS – OPPORTUNITY FOR PUBLIC COMMENT ON AGENDIZED ITEMS WILL BE PROVIDED ONLY AT THE TIME THEY ARE ADDRESSED BY THE COMMITTEE OR BOARD.

UNAGENDIZED ITEMS – Opportunity for public comment on any other items of interest within the jurisdiction of the Board will be provided only during the “PUBLIC INPUT” item agendized below specifically for this purpose.

TIME LIMITATIONS – Public comments will be limited to 2 minutes per speaker and 10 minutes for all speakers combined for the agenda item entitled “CONSENT ITEMS”, and 3 minutes per speaker and 10 minutes for all speakers combined for each remaining agenda item (itemized alphabetically). *(ALL MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20)*

A. ROLL CALL:

B. PLEDGE OF ALLEGIANCE

C. PUBLIC INPUT: Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda item **(THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD’S CONSIDERATION OF THE ITEM)**

PUBLIC HEARINGS

D. Public Hearing on RESOLUTION 20-750: Adopting a Mitigated Negative Declaration and Approving the Meter Replacement Project and the Challenge Tank Replacement Project.

ACTION ITEMS

E. CONSENT ITEMS:

- 1. Approval of Minutes for Special Board Meeting of June 4, 2020**

2. Approval of **Minutes for Regular Board Meeting of July 24, 2020**
3. Approval of **Minutes for Regular Board Meeting of June 26, 2020**
4. Approval of **Payroll for the Month of July 2020 - \$ 50,009.78**
5. Approval of **Bills for the Month of July 2020 - \$ 132,458.43**
6. **Warrant #52-37243, fund #637, payable to North Yuba Water District, in the amount of \$100,000.00 for Bills and Payroll.**

F. FINANCIAL MANAGER'S REPORT:

1. Review of Cash on Hand and Income Statements for the period ending **July 31, 2020**

G. RESOLUTION 20-749: Supporting the Aero Pines Homeowners Association Petition to Yuba County Local Agency Formation Commission seeking annexation to the North Yuba Water District for the Provision of Domestic Water Service.

H. RESOLUTION 20-751: Authorizing a Financial Assistance Application for a Financing Agreement from the State Water Resources Control Board for the Meter Replacement Project.

I. RESOLUTION 20-752: Authorizing reimbursement from the State Water Resources Control Board for the Meter Replacement Project.

J. RESOLUTION 20-753: Authorizing the closure of all District bank accounts currently open with Rabobank and establishment of five bank accounts at River Valley Community Bank

DISCUSSION/REPORTS

K. GENERAL MANAGERS REPORT

1. Operations Memorandum

L. DIRECTORS INPUT:

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting.

1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's *POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.*

M. CLOSED SESSION:

1. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9)
Name of Case: *Gretchen Flohr v. North Yuba Water District* (Yuba County Superior Court Case No. CVPT 19-00503)
2. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9)
Name of case: *Charles Sharp v. North Yuba Water District, et al.* (Yuba County Superior Court case no. CVPT20-00386)

N. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

North Yuba Water District

PROJECT NAME:

1. **Public Hearing Regarding the Mitigated Negative Declaration prepared for the Challenge Tank Replacement Project and the Meter Replacement Project.**
2. **Adopt the Mitigated Negative Declaration prepared for the Challenge Tank Replacement Project and the Meter Replacement Project.**
3. **Approve the Challenge Tank Replacement Project and the Meter Replacement Project.**

DESCRIPTION:

The proposed “Challenge Tank Replacement Project” consists of the replacement of an existing water storage tank (“Challenge Tank”) that is part of the domestic water supply system owned and operated by the North Yuba Water District (“District”). The Challenge Tank has exceeded its designed lifespan and leaks continuously. Replacing the existing tank will eliminate a major source of domestic water loss for the District. Funding for the Challenge Tank Replacement Project has been secured through the State Water Resources Control Board (Agreement No. D16-12810).

The proposed “Water Meter Replacement Project” consists of the replacement of existing water service meters throughout the District’s water service area. The water meters to be replaced are over ten (10) years old and no longer accurately record water use nor do they convey information electronically. Water use data is used by the District for billing purposes and under-reporting of water use by old meters results in lost revenue. Additionally, accurate water meters help identify system leaks and provide other water conservation information.

The California Environmental Quality Act of 1970 (“CEQA”) requires local agencies to evaluate or reduce, when feasible, the significant environmental impacts of their projects. An Initial Study was prepared for the proposed Meter Replacement Project and Challenge Tank Replacement Project (collectively, the “Projects”). The Initial Study determined that the Projects could have a significant effect on the environment, but revisions to the Projects are available to ensure that the significant effects identified are mitigated. Consequently, a Mitigated Negative Declaration was prepared. As required under the Mitigated Negative Declaration, the District will implement mitigation measures to address potential impacts on biological resources and cultural resources as a consequence of the Projects.

Once a Mitigated Negative Declaration is prepared, CEQA requires that the lead agency, in this case the District, hold a public hearing to receive comment on the proposed Mitigated Negative Declaration. The Board is holding the public hearing before approving the Mitigated Negative Declaration and the Projects. After receiving all of the comments on the Mitigated Negative Declaration, the Board is asked to find that there is no substantial evidence that the Projects will

have a significant effect on the environmental and adopt the Mitigated Negative Declaration. The Board is also asked to approve the Projects and authorize the General Manager to file a Notice of Determination for each project with the County Clerks of the Counties of Yuba and Butte.

COST:

The cost of the Challenge Tank Replacement Project is projected to be around \$500,000.00. The cost the Meter Replacement Project is estimated to be \$3,361,000.

SOURCE OF FUNDING:

Funding for Challenge Tank Replacement Project has already been secured through the State Water Resources Control Board. The District desires to finance the Meter Replacement Project with funds received from the State Water Resources Control Board; however, if the full cost is not approved, the District will incur the remaining amount to complete the Meter Replacement Project, which amount is unknown at this time.

ACTION:

Hold a public hearing regarding the Mitigated Negative Declaration prepared for the Meter Replacement Project and the Challenge Tank Replacement Project.

Adopt the Mitigated Negative Declaration prepared for the Meter Replacement Project and the Challenge Tank Replacement Project.

Approve the Meter Replacement Project and the Challenge Tank Replacement Project.

North Yuba Water District

NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION

PROJECT TITLE: Challenge Tank Replacement Project and Meter Replacement Project

PROJECT LOCATION:

The proposed projects are located in north Yuba County / south Butte County region, in the communities of Brownsville, Challenge, Dobbins, Forbestown, Oregon House, and Rackerby.

PROJECT DESCRIPTION:

Challenge Tank Replacement Project

The SWRCB Division of Financial Assistance (DFA) has funded activities to address aging infrastructure for the municipal water system that is operated by North Yuba Water District (NYWD). The work is being conducted under Proposition 1 Technical Assistance and Support Program funding through the SWRCB, Agreement No. D16-12810, Work Plan No. 4999. The proposed project is the replacement of an existing water storage tank (the Challenge Tank) that is part of the domestic water supply system owned and operated by the NYWD. The Challenge Tank has exceeded its designed lifespan and leaks continuously. Replacing the existing leaking tank will eliminate a major source of water loss for the NYWD. The project budget estimate to replace the Challenge Tank is about \$500,000.

The Challenge Tank is located on Old La Porte Road, within the town of Challenge, California, in Yuba County, California. The tank is situated on a small parcel (approximately 0.5 acres; APN 050-110-220) leased from the U.S. Forest Service Plumas National Forest. The existing tank was built in 1965. The cylindrical tank is 18 feet tall and 32 feet in diameter and has a storage capacity of 100,000 gallons of water. The tank was made from redwood staves and steel hoops and is bolted to a concrete foundation. Ancillary facilities consist of a valve control box and an access driveway. The existing tank is leaking and will be replaced with a metal tank of similar dimensions. The estimated construction time is three months. After removing the old tank and foundations, a new reinforced concrete foundation will be cast in the same area as the existing foundation. The new tank will be assembled with pre-fabricated bolted steel or welded steel plates. A new valve box containing valves and piping will be installed in the ground. The new valves will regulate the water level in the tank. Similar to the existing system, treated water will gravity feed into the tank via an existing supply pipeline (6-inch steel pipe). The treated water comes from the NYWD water treatment plant in Forbestown.

The Challenge Tank project area was defined as the combined perimeter of the tank foundations, the valve box, and the driveway, and is about 4,000 square feet (the "Project Area" or "Action Area"). This project does not include the other planned upgrades to the NYWD water system: water service meter upgrades and conversion of flumes to pipelines.

Water Service Meters Replacement Project

NYWD provides domestic and irrigation water to its customers in the north Yuba County / south Butte County region, and serves the communities of Brownsville, Challenge, Dobbins, Forbestown, Oregon House, and Rackerby. Treated water from the NYWD treatment plant at Forbestown is distributed to customers via buried water mains (4 inch to 8 inch diameter pipes, primarily PVC). The existing water service meters are more than ten years old and no longer accurately record water use, nor do they convey information electronically. Water use data are used for billing purposes, and under-reporting of water use

by old meters results in lost revenue for NYWD. In addition, accurate water meters help identify system leaks and provide other water conservation information.

The most common meter installed in the NYWD service area is the Neptune T10, a mechanical meter in bronze housing and 1-inch pipe fittings. This type of meter requires a visual reading to record flow rate for measuring customer water consumption. The existing meters are housed in several styles of shallow, buried rectangular meter boxes, made either of reinforced concrete or polymer plastic. The typical dimensions of the meter boxes are 10 inches wide by 15.5 inches long by 12 inches deep with the lid at ground surface.

The proposed project consists of removing the old meters and meter boxes using hand tools and small motorized equipment, splicing in new meters using wrenches, installing new meter boxes, and restoring the ground surface after backfill and compaction using hand tools. The new meter boxes will be about same dimensions as the old boxes, and they will be made primarily of polymer plastic. Reinforced concrete boxes may be used in areas of higher vehicular traffic. The new water service meters are a combination of mechanical and electronic parts and are called "smart meters." Smart meters are able to transmit flow data wirelessly to a receiver that can be located in a passing vehicle operated by an NYWD employee or on radio towers that can transmit the data to a central location. Smart meters allow for more accurate measurement of water use as well as detection of water leaks. NYWD currently has approximately 839 service connections that need to receive new meters and boxes. The proposed project will span several months, with meters being replaced in sequence along water distribution lines. Each meter replacement will take several hours to complete, and the total volume of ground disturbance at each meter is about two cubic feet (1 foot wide by 2 foot long by 1 foot deep).

The project area was defined as the aggregate area of all of the individual service meter box areas plus a buffer of 10 feet around each box.

SIGNIFICANT EFFECTS ON THE ENVIRONMENT:

None, with the mitigation measures identified in the Proposed Mitigated Negative Declaration.

Pursuant to the CEQA Guidelines adopted by NYWD, a Proposed Mitigated Negative Declaration on the above-named project has been prepared and is available for review, along with all documents referenced in the Proposed Mitigated Negative Declaration, at the NYWD's main office complex located at 8691 La Porte Road, Brownsville, CA 95919. Additionally, the documents may be viewed on the District's website at www.nywd.org.

Final adoption of the Mitigated Negative Declaration will be considered at the August 28th NYWD Board of Director's meeting, which commences at 10:00 am through Zoom virtual meeting, in response to COVID 19 guidelines.

Comments on the Proposed Mitigated Negative Declaration may be made to the NYWD in writing at any time prior to said Board meeting, or verbally during said Board meeting.

Address your written comments to Board Secretary, North Yuba Water District, PO Box 299, Brownsville, CA 95919

RESOLUTION NO. 20-750

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT
ADOPTING A MITIGATED NEGATIVE DECLARATION AND
APPROVING THE METER REPLACEMENT PROJECT AND
THE CHALLENGE TANK REPLACEMENT PROJECT**

WHEREAS, North Yuba Water District ("District") has undertaken the review of a project to replace its water meters and related appurtenances located within the District and/or on District property, which is called the "Meter Replacement Project" (the "Meter Project") and to replace the Challenge Water Storage Tank (the "Tank Replacement Project"); and

WHEREAS, the California Environmental Quality Act of 1970 ("CEQA") requires state, local, and other agencies to evaluate or reduce, when feasible, the significant environmental impacts of their respective projects; and

WHEREAS, the California Rural Water Association, and its subconsultant, prepared an Initial Study ("Initial Study") for the proposed Meter Project and Tank Replacement Project (collectively, the "Projects"), in accordance with the requirements of CEQA; and

WHEREAS, on July 31, 2020, a Notice of Intent to Adopt a Negative Declaration for the Projects was published in The Territorial Dispatch newspaper, advising of the time and place of a public hearing on the Project; and

WHEREAS, on August 28, 2020, the Board of Directors of the North Yuba Water District conducted a public hearing on the proposed Mitigated Negative Declaration for the Projects, in accordance with the requirements of CEQA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors ("Board") of the North Yuba Water District does hereby resolve, determine and order as follows:

1. The above recitals are true and correct.
2. Based on its review of the whole record before it, including the Initial Study, the presentations of District staff and consultants, and public comments, both written and oral, received in response to its Notice of Intent, the Board finds that there is no substantial evidence of record that the Projects will have a significant effect on the environment and that the Mitigated Negative Declaration represents the independent judgment and analysis of the District.
3. The Board hereby approves the adoption of the proposed Mitigated Negative Declaration for the Projects as presented.
4. Mitigation measures are made a condition for approval of the Projects and the Board hereby instructs District staff to report on or monitor the changes which it has either required in the Projects or made a condition of approval to mitigate or avoid significant environmental impacts.

5. The documents which constitute the record of proceedings upon which the decision of the Board is based are located at the offices of North Yuba Water District, 8691 La Porte Road, Brownsville, CA 95919, and the General Manager is the custodian thereof.
6. The Board of Directors hereby approves the Meter Replacement Project and the Challenge Tank Replacement Project.
7. The General Manager is hereby authorized to file a Notice of Determination with the Office of the County Clerk, Yuba County, and the Office of the County Clerk, County of Butte.
8. This resolution shall be effective immediately.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a regular meeting of said Board, held on the 28th day of August 2020, by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I HEREBY CERTIFY that the foregoing resolution is the resolution of the North Yuba Water District as duly passed and adopted by said Board of Directors at a legally convened meeting held on the 28th day of August 2020.

Eric Hansard, President of the Board of Directors

Attested to:

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the held Board of Directors of the North Yuba Water District on August 28, 2020.

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

MINUTES

SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Thursday, June 04, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/93705931210> OR VIA TELECONFERENCE BY CALLING 669-900-6833, MEETING ID: 937 0593 1210 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Eric Hansard called the meeting to order at 10:00 AM at the District Office in Brownsville, CA. The General Manager Maupin called the roll.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Donna Corson
<i>VICE PRESIDENT</i>	Doug Neilson		Rudy
<i>DIRECTORS</i>	Gretchen Flohr		Charles Sharp
	Gary Hawthorne		
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Barbara Brenner		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

ACTION ITEMS

PUBLIC INPUT:

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this

PUBLIC INPUT agenda item (THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.)

PUBLIC COMMENT: None

- C. **RESOLUTION #20-744:** Authorizing the General Manager to Execute a Construction Contract with Hansen Brother Enterprises for the 2020 Oroleve Ditch Line Project.

General Manager Maupin presented Resolution #20-744 to the Board. Hansen Bother Enterprises was the lowest responding bidder out of four bids received of \$588,054.00 with source funding from reserves.

Director Hawthorne made a motion to accept Resolution #20-744. Vice President Neilson seconded the motion.

Discussion followed regarding public bids with the District's Legal Counsel stating that majority of projects through water districts do not have to go through the public bid process.

PUBLIC COMMENT:

Members of the Public asked questions regarding regular meeting schedule, was the bids reviewed by the Board prior to the meetings, water flow during construction, will the fish be provided for, why is an overflow needed for a ditch project, and questions regarding the oversight of the bids.

The motion passed with a majority vote with Director Flohr voting no.

- D. **RESOLUTION #20-745:** Authorizing the General Manager to Execute a Contract with North Star Construction and Engineering, Inc. for Construction Management Professional Services Associated with the 2020 Oroleve Ditch Line Project.

General Manager Maupin presented Resolution #20-745:

Vice President Neilson made a motion to approve Resolution #20-745. President Hansard seconded the motion.

Director Hawthorne commented that this resolution provides oversight of the project

PUBLIC COMMENT:

Members of the Public commented on using reserves and the application to Water Agency.

The motion passed with a majority vote with Director Flohr voting no.

- E. **Accept resignation of Director Brown, notify the County, and advertise the vacancy as required under Government Code section 1780.**

The District's Legal Counsel, Barbara Brenna discussed the resignation letter included in the board packet of Director Brown. The resignation needs to be accepted by the Board, the County needs to be notified of the vacant seat and the Board then needs to determine how they want to announce the open seat.

President Hansard made a motion to accept the resignation of Director Brown. Director Hawthorne seconded the motion.

Director Flohr discussed the timing regarding Director Brown's resignation.

PUBLIC COMMENT:

Members of the Public commented on the resignation of Director Brown.

The motion passed with a majority vote with Director Flohr voting no.

After discussion regarding how to notify the public regarding the vacancy, General Manager Maupin will post on the website and will notify the County. Director Hawthorne suggested that it also be put in the newsletter and emailed to customers.

F. Approve letter to South Feather Water and Power Authority regarding Proposed Water Transfer under Permit 1267 (Application 1651) and Permit 2492 (Application 2778).

District Legal Counsel, Barbara Brenner discussed the draft letter included in the board packet in response to South Feather Water and Power Authority's proposed water transfer.

Vice President Neilson made a motion to approve the letter to South Feather Water and Power regarding the water transfer under permit 1267. Director Hawthorne seconded the motion.

PUBLIC COMMENT: None.

The motion passed with a unanimous vote.

G. Request authority to enter into a consulting services contract for forensic audit services with Crowe LLP.

Vice President Neilson made a motion to accept the contract for forensic audit services with Crown LLP to audit South Feather Water and Power. Director Hawthorne seconded the motion.

Director Flohr discussed the reasoning for the audit and the no scope of work listed. District Legal Counsel explained that the forensic audit was a detailed look at the funds and for any miss use of funds. There is a \$20,000 cap on services.

PUBLIC COMMENT:

Members of the Public commented on the lack of discussion regarding the audit.

The motion passed with a majority vote with Director Flohr voting no.

H. CLOSED SESSION: Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of case: Charles Sharp v. North Yuba Water District, et al. (Yuba County Superior Court case no. CVPT20- 00386

The Board entered Closed Session to discuss Item H at 10:47 A.M.

The Board returned from Closed Session at 11:10 A.M.

Barbara Brenner, District Legal Counsel, reported that regarding the Sharp v. North Yuba Water District case which also includes action against Director Hawthorne, Vice President Neilson, Director Brown, and President Hansard whose legal counsels requested that the defense costs be paid for by the District. The District during closed session elected to pay for defense cost.

H. ADJOURNMENT:

There being no further business to discuss, Director Hawthorne made a motion that the Board adjourn. President Hansard seconded the motion. The motion passed with a unanimous vote.

The meeting was adjourned at 11:00 A.M.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

MINUTES

BOARD MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Friday, July 24, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/93705931210> OR VIA TELECONFERENCE BY CALLING 669-900-6833, MEETING ID: 937 0593 1210 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Eric Hansard called the meeting to order at 10:04 AM at the District Office in Brownsville, CA. The General Manager Maupin called the roll.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Donna Corson
<i>VICE PRESIDENT</i>	Doug Neilson		Lou Neil
<i>DIRECTORS</i>	Gretchen Flohr		Alton Wright
	Gary Hawthorne		Charles Sharp
<i>GENERAL MANAGER</i>	Jeff Maupin		Rudy
<i>ATTORNEY</i>	Carrie Fuller		Christian Story

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

ACTION ITEMS

C. PUBLIC INPUT:

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this

PUBLIC INPUT agenda item (**THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.**)

PUBLIC COMMENT:

Members of the Public commented on the new division map, the members that were not on video, irrigation water that is available and not being served to the customers, Director Flohr V. General Manager Maupin.

D. CONSENT ITEMS:

1. Approval of Minutes for Regular Board Meeting of June 25, 2020
2. Approval of Payroll for the Month of June 2020 - \$ 40,721.77
3. Approval of Bills for the Month of June 2020 - \$ 79,917.35
4. Warrant #52-37240, fund #641, payable to North Yuba Water District, in the amount of \$100,000.00 for Bills and Payroll. Warrant #52-37241, fund #640, payable to North Yuba Water District, in the amount of \$300,000.00 for Oroleve and Service/Supplies {CW096118.2} 2 Warrant #52-29199 from Fund # 637 in the amount of \$120,000 for bills and payroll and payroll

President Hansard discussed the minutes regarding Item K and requested that the minutes be changed to reflect a more detailed account of Director Flohr's recordings of the meetings. Director Flohr suggested that the audio file from the Recording Secretary be reviewed before changes were made.

President Hansard made a motion that the Board approve items 2 through 4, bringing item 1 back with his suggested changes for approval at the next meeting. Director Neilson seconded the motion.

PUBLIC COMMENT:

Members of the public commented on the excessive spending of the Board.

The motion passed with a majority vote with Director Flohr voting no.

E. FINANCIAL MANAGER'S REPORT:

1. Review of Cash on Hand and Income Statements for the period ending June 30, 2020

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **June 30, 2020.**

As of June 30, 2020, total cash in all accounts including reserves was \$5,127,019.07. Total income for the fiscal year to date (July 1, 2019 to June 30, 2020) was \$1,921,753.32. Total expenses not including the expenses taken out of reserve were \$1,704,936.08 leaving a net income of \$216,817.24. There will still be an assessment from the property tax income, the report from Yuba County may take a few months to receive. The budgeted legal expenses for the 2019 – 2020 fiscal year were \$135,500.00. The actual legal expenses were \$208,103.90 which is over budget by \$76,603.93.

Director Flohr asked about the answers to the questions from the previous meeting and the 2005 agreement expense. Heidi explained most of the expenses included money that goes to South Feather for the Yuba City water sale. Heidi also stated that the answers from the last meeting were sent to legal counsel. Director Flohr also inquired about the expense for GIS services. Heidi will provide the information within the week.

PUBLIC COMMENT:

Members of the Public commented on the validity of the map.

July 24, 2020, Board Meeting Minutes

NO MOTION WAS MADE TO ACCEPT THE FINANCIAL MANAGER'S REPORT.

- F. RESOLUTION NO. 20-747: APPOINTMENT OF DIVISION 2 DIRECTOR:** Consider appointment to fill the currently vacant Division 2 Board of Directors seat

Director Hansard began the discussion regarding Director Brown's resignation received on May 20, 2020 which was accepted by the Board. General Manager Maupin was instructed by the Board to notify the County and advertise the vacancy as required under government code section 1780. General Manager Maupin informed the Board that the vacancy was posted on July 07, 2020 which ran for 15 days as required. The District received only one letter of interest which is before the Board. Director Flohr asked about the vetting process of the applicant and whether the required information was reviewed. General Manager stated that the information had been confirmed. After further discussion District Legal Counsel was consulted and stated that the Board can move forward as agenzed.

Director Hawthorne made a motion to appoint Fred Mitchel to the North Yuba Water District. President Hansard seconded the motion.

Director Flohr continued to express her concern regarding the verification of Mr. Mitchel.

PUBLIC COMMENT:

Members of the Public discussed the lack of information regarding the applicant to the Board, the re-election in November of the applicant, whether the applicant would run as an incumbent in November and if the Board should move forward without all the questions being answered regarding the applicant.

Director Flohr requested that the date be corrected in the Resolution from June 25, 2020 to June 04, 2020.

Director Hawthorne made a motion to amend the correct board meeting date to June 04, 2020. Vice President Neilson seconded the motion.

The motion passed with a majority vote with Director Flohr voting no, expressing her concern regarding the lack of proper vetting.

- G. CHANGE ORDER:** For contract with Hansen Brothers related to the Oroleve Ditch project.
GRANT AGREEMENT BETWEEN: Yuba Water Agency and North Yuba Water District related to the Oroleve Ditch Project

Director Hawthorne made a motion to accept the change order. President Hansard seconded the motion.

Director Flohr discussed the possibility of contacting Sopher Wheeler regarding their promise obligation of the removal of the existing trees and continued to express her opinion that South Feather could have completed the job with less expense. President Hansard stated that Sopher Wheeler had no obligation and South Feather is not a licensed general contractor.

PUBLIC COMMENT:

Members of the Public commented on the proper due diligence of the Oreleve Ditch, the size of the pipe and the future growth, the amount of money spent on the removal of the trees, 30% of the cost of the Oreleve Ditch is the District's responsibility and the cost of removal of the trees from a foot path is high.

The motion passed with a majority vote with Director Flohr voting no.

- H. **RESOLUTION NO. 20-748 GRANT AGREEMENT BETWEEN:** Yuba Water Agency and North Yuba Water District related to the Oroleve Ditch Project.

General Manager Maupin discussed the grant offered by the Yuba Water Agency of a maximum of \$480,000 for the Oroleve Ditch Project.

Director Hawthorne moved to accept Resolution No. 20-748 for the grant from the Yuba Water Agency. President Hansard seconded the motion.

PUBLIC COMMENT:

Members of the Public commented regarding the project being categorically incorrect.

The motion passed with a majority vote with Director Flohr voting no due to the project is not categorically exempt.

Members of the Public commented on, lack of irrigation water, and the Oroleve Ditch.

DISCUSSION/REPORTS

I. GENERAL MANAGERS REPORT

1. Operations Memorandum

General Manager discussed the discontinuation of the irrigation season and the Oroleve Ditch Project which had nothing to do with the ending of the irrigation season. General Maupin continued to explain that since the activation of the 2005 Agreement the primary source of water for irrigation system is Dry Creek. Once Dry Creek is down to 4 CFS no additional water can be taken out of it. Because of the contractual obligations to South Feather and what is used at the plant 7 CFS is needed to continue the irrigation which is not available. South Feather has increased what they are taking to their contractual 11 CFS. Manager Maupin discussed a conversation that he had with Director Flohr regarding contacting South Feather who might make adjustments to their system on our behalf. Rak Mosley was contacted, and he said his system requires 11 CFS for many reasons and requires it for the balance of the irrigation season.

Discussion continued regarding the Forbestown Ditch , a master plan, available funds for the project, where would excess water go, the cost raising to 12 million dollars, sitting down with South Feather for discussion and the size of the pipe proposed for the Forbestown Ditch. President Hansard stated that the General Manager had done all that was possible to get irrigation water to the customers. If the ditch is piped water will be available. Director Flohr discussed the issuing of permits, extensions, and credit received.

PUBLIC COMMENT:

Members of the public commented on the conveyance problem of the Forbestown Ditch, 2011 proposed pipeline, supports the pipeline project, a regional approach is needed, building a conveyance system that can handle all the water available, the 2015 rate hike, the past drought, New York Creek, public records requests for the repairs, how many years will it take to get the pipe finished and bring irrigation water to Costa Creek.

- J. **DIRECTORS INPUT:** Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting.

1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.

K. CLOSED SESSION:

1. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Gretchen Flohr v. North Yuba Water District., Case No. CVPT 19-00503

The Board entered Closed Session at 12:04 P.M. to discuss Item K. – Existing Litigation (Government Code section 54956.9) Name of Case: Gretchen Flohr v. North Yuba Water District., Case No. CVPT 19-00503

Director Flohr commented that those entering in closed session should be on video. The District's Legal Counsel stated that Zoom meetings are allowed through the Brown Act according to the Executive Order for the pandemic and includes call-in.

The Board returned from Closed Session at 12:30 P.M. There was no action to report.

L. ADJOURNMENT:

President Hansard made a motion to Adjourn. Director Hawthorne seconded the motion. The motion passed with a unanimous vote. Director Flohr was not in attendance.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675- 0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting

There being no further business to discuss, President Hansard made a motion that the Board adjourn. Director Hawthorne seconded the motion. The motion passed with a unanimous vote. Director Flohr was not in attendance.

The meeting was adjourned at 12:30 P.M.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom
8691 LaPorte Road, Brownsville

Thursday, June 26, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/91627661345> OR VIA TELECONFERENCE BY CALLING 669 900 6833, MEETING ID: 916 2766 1345 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Eric Hansard called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The General Manager Maupin called the roll.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Charles Sharp
<i>VICE PRESIDENT</i>	Doug Neilson		Alton Wright
<i>DIRECTORS</i>	Gretchen Flohr Gary Hawthorne		Terry Brown Ginger
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Barbara Brenner		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

ACTION ITEMS

C. PUBLIC INPUT:

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this

PUBLIC INPUT agenda item (**THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.**)

PUBLIC COMMENT: Members of the public commented on: issues with the ditch at his property, thanked Director Hawthorn for responding, the SF14 gate, congratulations to the Manager and District for passing the Grand Jury Investigation, and also after six weeks we are intermittently without irrigation water,

D. CONSENT ITEMS:

1. Approval of **Minutes for Regular Board Meeting of January 23, 2020.**
2. Approval of **Minutes for Regular Board Meeting of February 22, 2020.**
3. Approval of **Minutes for Special Board Meeting of March 11, 2020.**
4. Approval of **Payroll for the Month of February 2020 - \$32,653.04.**
5. Approval of **Payroll for the Month of March 2020 - \$45,106.81.**
6. Approval of **Payroll for the Month of April 2020 - \$33,699.00.**
7. Approval of **Payroll for the Month of May 2020 - \$32,980.67**
8. Approval of **Bills for the Month of February 2020 - \$87,277.36.**
9. Approval of **Bills for the Month of March 2020 - \$103,387.39**
10. Approval of **Bills for the Month of April 2020 - \$99,363.29.**
11. Approval of **Bills for the Month of May 2020 - \$105,364.96.**

Director Hawthorne made a motion that the Board approve Consent Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11. Vice President Nielson seconded the motion. The motion passed with a majority vote with Director Flohr voting no.

Director Hawthorne and Vice President Neilson will send minor grammar corrections to the Recording Secretary for correction.

E. FINANCIAL MANAGER'S REPORT

1. Review of Cash on Hand and Income Statements for the period ending May 31, 2020.

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **May 31, 2020.**

As of May 31, 2020, total cash in all accounts including reserves was \$5,042,122.84. Total income for the fiscal year to date (July 1, 2019 to May 31, 2020) was \$1,713,973.33. Total expenses were \$1,580,734.24 leaving a net income of \$133,239.09.

Director Hawthorne made a motion that the Board approve the Financial Manager's report as presented. Vice President Neilson seconded the motion.

PUBLIC COMMENT:

Public Comment was given. Members of the public made comments on the budget and the Districts public relations firm.

The motion passed with a majority vote with Director Flohr voting no.

F. ANNUAL AUDIT REPORT for 2018/2019: John Blomberg, of Blomberg & Griffin presented the 2018/2019 Audit Report.

Mr. Blomberg presented the full Audit Report to the Board. After review, Mr. Blomberg suggested that the Board update page 15 in regards to restricted cash and corresponding restricted reserves to change the reserve requirements which would reflect the loan that was paid off. The accounts are no longer needed.

Director Flohr discussed power revenue and how it is listed in the report. Mr. Blomberg stated that it could be split out per year, it would be for the Board to discuss.

Mr. Blomberg's report stated that the results of the tests disclosed no instances of noncompliance or other matter that is required to be reported under Government Auditing Standards and that this report is intended solely for the information and use of management, Board of Directors, others within the entity, County/State auditor/controller and is not intended to be and should not be used by anyone other than these specified parties.

Director Hawthorne made a motion that the Board accept the Annual Audit Report for 2018/2019 presented by John Blomberg. President Hansard seconded the motion.

PUBLIC COMMENT: None

The motion passed with a majority vote with Director Flohr abstaining.

G. BUDGET 2020-2021

President Hansard made a motion that the Board accept the Budget of 2020-2021. Director Hawthorne seconded the motion.

Director Hawthorne and President Hansard stated that questions that they had regarding the budget had been answered by the office. President Hansard asked about T&D in salaries and benefit which ties into transmission and distribution which is the labor involved in the transmission of the water. Director Flohr questioned who developed the budget and why there was not a workshop. Questions asked by Director Flohr included: under regulator, what certifications are required, under the South Feather Water Agreement what is outside services. Due to an unstable connection Heidi was having difficulty responding. She explained regulator is determined by job such as checking fire extinguishers, employees time is documented accordingly. Outside services has to do with certifications and seminars for employees for training. Director Flohr also asked about the Forebstown Canal salaries and benefits. General Manger Maupin explained that all employee's times were broken down into Budget categories. Questions continued regarding South Feather Power Generation revenue which Vice President Neilson discussed the 2013 second amendment to the 2005 agreement which describes the payments. Director Flohr suggested that the payment be re-categorized as a guaranteed power revenue payment. The Board disagreed and suggested she review the contract. Due to the poor internet connection Director Flohr's questions would be taken down and given to Heidi to be answered later.

PUBLIC INPUT: Members of the Public wanted to clarify how the questions were asked by the Directors regarding the budget. President Hansard responded that when the Board packets are received calls to the financial manager are made over the phone. Regular meetings are scheduled and special meetings can be called by the Board. Also stated by the public was concern regarding the Budget in the red, the treatment of Director Flohr and tracking employee's time.

The motion passed with a majority vote with Director Flohr voting no.

H. RESOLUTION # 20-746: Resolution of the North Yuba Water District Board of Directors revising the regular meeting schedule.

The Board discussed changing the regular scheduled board meeting to the 4th Friday of the month at 10:00 am. Director Hawthorn stated that it works for his schedule. Vice President Neilson checked with several government agencies and the majority are held in the mornings. Director Flohr stated that she felt it would not be conducive. She stated she had a full time job.

President Hansard made a motion to approve Resolution #20-746 to change the regular scheduled meeting to the 4th Friday of the month. Director Hawthorne seconded the motion.

PUBLIC INPUT:

Public comment was given: Members of the Public commented on making the meeting the most convenient to the customers, applauded the Board for fiscal responsibility, having the meeting in the morning will benefit seniors and allow for more attendees, continue zoom meetings to extend and allow full participation to occur.

The motion passed with a unanimous vote.

DISCUSSION/REPORTS

I. GENERAL MANAGERS REPORT:

1. Operations Memorandum Provided by General Manager Maupin.

General Manager Maupin reported that irrigation is continuing on and voluntary cutbacks have been requested due to Dry Creek diminishing. Next week may be the next round of cutbacks. The Prop 1 funds from the State for the Forbestown Ditch engineering extension of time was received.

Director Hawthorne asked about the emergency phone number. The General Manger explained that customers can call into the main line and leave a message on the voicemail. Personnel will check the messages in a timely manner.

President Hansard made a motion to accept the General Manager's report. Director Hawthorne seconded the motion.

PUBLIC COMMENT:

Public comment was given: A Member of the Public commented on requesting South Feather to open the valve.

J. DIRECTORS INPUT:

Director Flohr discussed the upcoming tour of South Feather and requested the Board to attend. Director Flohr requested that the items in K be switched to allow her to go first. All were in agreement.

PUBLIC COMMENT: None

K. CLOSED SESSION:

1. **Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Charles Sharp v. North Yuba Water District, et al. (Yuba County Superior Court case no. /Case No. CVPT 20- 00386.**

2. **Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Gretchen Flohr v. North Yuba Water District/Case No. CVPT 19-00503**

PUBLIC INPUT: None

THE BOARD ENTERED CLOSED SESSION TO DISCUSS ITEM K AT 6:42 PM

BACK IN SESSION AT 7:20 PM

The Board had no reportable action.

President Hansard turned the meeting over to the District's Legal Counsel. Barbara Brenner stated this is the only report out of closed session. Director Flohr indicated she has been recording the Zoom meetings and mistakenly kept recording during closed session, which caused some concern. While we talked about the second closed session Director Flohr looked at her Zoom account and has found the two meetings she thought was recorded have not been recorded on her system. We will do more investigation into that to make sure there is no recording of the closed session by Director Flohr. If we do find it, that recording will be deleted in full. No portion of today's meeting recording will be provided to anybody and it will be deleted if we find it.

Districts Legal Counsel, Barbara Brenner asked Director Flohr if the reporting was satisfactory. Director Flohr replied yes, that was fine.

L. ADJOURNMENT:

There being no further business to discuss, Director Hawthorne made a motion that the Board adjourn. President Hansard seconded the motion. The motion passed with a unanimous vote. Director Flohr was in attendance.

The meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

North Yuba Water District
Monthly Net Payroll Report
June 2020

TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF JULY, 2020

TOTAL JULY, 2020 \$ 50,009.78

North Yuba Water District Monthly Check Listing

JULY 2020

Type	Date	Num	Name	Amount
1000A - Cash - GC - Seperate Accounts				
Paypal				
Check	07/31/2020	FEES	PayPal	-65.86
Total Paypal				
11001 - Mechanics Bank Checking				
Liability Check	07/01/2020	DirD	QuickBooks Payroll Service	-12.25
Liability Check	07/02/2020	23777	ICMA Retirement Trust - 457	-1,081.31
Liability Check	07/02/2020	23778	AFLAC	-274.00
Bill Pmt -Check	07/02/2020	23779	CALNET3	-1,231.99
Bill Pmt -Check	07/02/2020	23780	ComSites West	-437.00
Bill Pmt -Check	07/02/2020	23781	LIU of NA Nat'l Pension Fund	-3,595.50
Bill Pmt -Check	07/02/2020	23782	Pacific Gas & Electric	-4,006.32
Bill Pmt -Check	07/02/2020	23783	SDRMA	-24,128.83
Liability Check	07/02/2020	E-pay	United States Treasury	-5,011.48
Liability Check	07/02/2020	E-pay	EDD	-771.26
Bill Pmt -Check	07/02/2020	23786	Golden Bear Alarms	-87.00
Bill Pmt -Check	07/02/2020	23787	SCP DISTRIBUTORS LLC	-1,112.03
Check	07/02/2020	QB	Quick Books	-360.42
Check	07/02/2020	GLOBAL	Merchant Services	-178.03
Bill Pmt -Check	07/10/2020	23788	ACWA/JT Powers Ins Authority	-15,661.12
Bill Pmt -Check	07/10/2020	23789	Airgas	-66.86
Bill Pmt -Check	07/10/2020	23790	American Water Works Assoc.	-445.00
Bill Pmt -Check	07/10/2020	23791	CALNET3	-53.78
Bill Pmt -Check	07/10/2020	23792	Cranmer Engineering Inc	-346.00
Bill Pmt -Check	07/10/2020	23793	Gilmore Computer Services LLC	-525.00
Bill Pmt -Check	07/10/2020	23794	Golden State Flow Measurement, Inc.	-849.54
Bill Pmt -Check	07/10/2020	23795	John L. Sullivan	-1,237.09
Bill Pmt -Check	07/10/2020	23796	Jorgensen Company	-350.12
Bill Pmt -Check	07/10/2020	23797	NTU Technologies Inc.	-1,635.20
Bill Pmt -Check	07/10/2020	23798	Quill Corporation	-243.21
Bill Pmt -Check	07/10/2020	23799	Ray's General Hardware	-517.86
Bill Pmt -Check	07/10/2020	23800	Reserve Account	-500.00

North Yuba Water District Monthly Check Listing

JULY 2020

	Type	Date	Num	Name	Amount
Cellphone Service	Bill Pmt -Check	07/10/2020	23801	VERIZON WIRELESS	-214.39
Cellphone Service	Bill Pmt -Check	07/10/2020	23802	VERIZON WIRELESS	-71.08
Bank Fee	Check	07/13/2020	BANKFEE	Mechanics Bank	-101.70
Legal	Bill Pmt -Check	07/14/2020	23803	Kenny & Norine	-2,814.70
Direct Deposit Fees	Liability Check	07/15/2020	DirD	QuickBooks Payroll Service	-12.25
Employee Retirement	Liability Check	07/16/2020	23812	ICMA Retirement Trust - 457	-1,081.31
State Payroll Taxes	Liability Check	07/17/2020	E-pay	EDD	-759.69
Federal Payroll Taxes	Liability Check	07/17/2020	E-pay	United States Treasury	-4,948.62
Domestic Customer Deposit Refund	Check	07/24/2020	23813	Beumel, Davin	-31.33
Property Insurance	Bill Pmt -Check	07/24/2020	23814	ACWA/JT Powers Ins Authority	-6,177.05
IT Services - GIS Support	Bill Pmt -Check	07/24/2020	23815	County of Yuba-Administrative Services	-75.00
Sand and Aggregate Base	Bill Pmt -Check	07/24/2020	23816	Escherman Construction	-580.00
Vision Insurance	Bill Pmt -Check	07/24/2020	23817	MesVision	-160.00
Dental Insurance	Bill Pmt -Check	07/24/2020	23818	Premier Access Insurance Co.	-1,014.96
Diesel, Fuel, Diesel Additive	Bill Pmt -Check	07/24/2020	23819	Ramos Oil Company Inc.	-1,577.94
Trash Pick-up	Bill Pmt -Check	07/24/2020	23820	Recology - Yuba Sutter	-60.13
Public Outreach	Bill Pmt -Check	07/24/2020	23821	Smart Marketing & Printing	-1,400.00
2020 Membership Fee	Bill Pmt -Check	07/24/2020	23822	Underground Service Alert	-150.00
Direct Deposit Fees	Liability Check	07/29/2020	DirD	QuickBooks Payroll Service	-12.25
Employee Retirement	Liability Check	07/30/2020	23834	ICMA Retirement Trust - 457	-1,081.31
Employee Paid Union Dues	Liability Check	07/30/2020	23835	UPEC	-332.50
Federal Payroll Taxes	Liability Check	07/31/2020	E-pay	United States Treasury	-4,984.78
State Payroll Taxes	Liability Check	07/31/2020	E-pay	EDD	-768.43
Legal	Bill Pmt -Check	07/31/2020	23837	Churchwell White, LLP	-28,592.80
FT Ditch Grant, Watershed Saniatry Survey	Bill Pmt -Check	07/31/2020	23838	NORTHSTAR	-6,450.00
WTP Chemicals	Bill Pmt -Check	07/31/2020	23839	SCP DISTRIBUTORS LLC	-1,462.03
Copier Lease	Bill Pmt -Check	07/31/2020	23840	Xerox Financial Services	-143.82
Digital Path, Hughes Internet (2 Month), Driver Support, Adobe, Meals, Carwash, McAfee Virus Protection, Norton Antivirus, Service/Repair for Pick-up, Fuel, Diesel, Hitch Ball, Ball Mt.	Bill Pmt -Check	07/31/2020	23851	Mechanics Bank	-2,616.30

Total 11001 · Mechanics Bank Checking
 Total 1000A · Cash - GC Seperate Accounts
TOTAL

North Yuba Water District Profit & Loss Budget Performance July 2020

	Jul 20	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000A - Irrigation	0.00	0.00	0.00	0.0%	18,961.49
4050A - Domestic	22,249.09	22,243.49	5.60	100.03%	235,682.45
4100.10 - Power Revenue SFPP	0.00	0.00	0.00	0.0%	709,000.00
4150.10 - Younglife-Water Sales	0.00	0.00	0.00	0.0%	2,161.00
4200.10 - Yuba City-Water Sales	109,620.00	109,620.00	0.00	100.0%	381,240.00
4215.13 - Other Revenue	7,545.58	50.08	7,495.50	15,067.05%	500.00
4250.10 - Taxes - General	67.46	312.02	-244.56	21.62%	202,533.47
4250D - Taxes - Domestic	100.52	205.37	-104.85	48.95%	62,759.63
4250I - Taxes - Irrigation	0.00	0.00	0.00	0.0%	94,520.95
4300A - Interest	35.19	98.52	-63.33	35.72%	40,000.00
Total Income	139,617.84	132,529.48	7,088.36	105.35%	1,747,358.99
Gross Profit	139,617.84	132,529.48	7,088.36	105.35%	1,747,358.99
Expense					
5050.69 - 2005 Agreement SFWP/NYWD	14,714.66	17,772.97	-3,058.31	82.79%	290,154.82
5100.00 - WTP	23,450.28	23,259.14	191.14	100.82%	210,310.37
5200.00 - T&D Irrigation	12,719.49	13,016.23	-296.74	97.72%	149,097.53
5251 - T&D Domestic	13,208.28	20,798.84	-7,590.56	63.51%	190,944.79
5400 - Board of Dir	936.83	2,259.40	-1,322.57	41.46%	12,806.13
5500 - Admin	43,664.76	48,219.20	-4,554.44	90.56%	571,559.30
5500U - Admin-Utilities	1,975.74	1,994.83	-19.09	99.04%	23,454.67
5600R - Regulator Driven	3,283.89	6,252.63	-2,968.74	52.52%	136,279.85
5700 - General	15,439.83	13,542.32	1,897.51	114.01%	126,917.16
5700F - Fuel	1,646.93	2,107.16	-460.23	78.16%	21,328.11
5800 - OSHA/Safety	945.40	1,608.45	-663.05	58.78%	14,469.81
Total Expense	131,986.09	150,831.17	-18,845.08	87.51%	1,747,322.54
Net Ordinary Income	7,631.75	-18,301.69	25,933.44	-41.7%	36.45
Net Income	7,631.75	-18,301.69	25,933.44	-41.7%	36.45

North Yuba Water District

Cash In Accounts prior Month Comparison

July 2020 compared to June 2020

	07/31/2020	06/30/2020	
	Amount	Amount	Increase/Decrease
Mechanics Bank Checking	\$228,547.54	\$179,835.17	\$48,712.37
Savings Money Market Account (Mechanics Bank)	\$111,342.11	\$111,334.55	\$7.56
PayPal Account	\$1,843.33	\$1,461.52	\$381.81
Petty & Register Cash	\$830.00	\$830.00	\$0.00
YC Treas Fund #637 (Gen Dist)	\$422,508.08	\$422,508.08	\$0.00
YC Treas Fund #641 (ID #1)	\$238,135.71	\$338,135.71	(\$100,000.00)
YC Treas Fund #642 (ID #2)	\$210,816.42	\$210,816.42	\$0.00
YC Treas Fund #639 (Fac Fee Domestic)	\$7,345.37	\$7,345.37	\$0.00
YC Treas Fund #640 (Savings)	\$2,415,455.41	\$2,515,455.41	(\$100,000.00)
YC Treas Fund #644 (Equip Res)	\$2,990.98	\$2,990.98	\$0.00
YC Treas Fund #646 (ID #6)	\$11,358.95	\$11,358.95	\$0.00
YC Treas Fund #647 (Annex Irr)	\$11.36	\$11.36	\$0.00
YC Treas Fund #648 (Annex Dom)	\$88.06	\$88.06	\$0.00
YC Treas Fund #649 (Off Equip Res)	\$5,463.23	\$5,463.23	\$0.00
YC Treas Fund #650 (Reserve)	\$867,523.45	\$867,523.45	\$0.00
YC Treas Fund #393 (Trmt Plnt)	\$2,730.28	\$2,730.28	\$0.00
Total Cash on Hand	\$4,526,990.28	\$4,677,888.54	(\$150,898.26)
Reserve Accounts			
Reserve Savings Money Market (Mechanics Bank)	\$96,215.20	\$96,211.11	\$4.09
CIP Money Market Account (Mechanics Bank)	\$184,020.60	\$184,008.10	\$12.50
Total in Reserve	\$280,235.80	\$280,219.21	\$16.59
Total in All Accounts not including FT Tank and YC Water Sale Account	\$4,807,226.08	\$4,958,107.75	(\$150,881.67)
FT Tank Money Market Account (Mechanics Bank)	\$108,998.01	\$108,990.60	\$7.41
YC Water sale Account (Mechanics Bank)	\$59,923.26	\$59,920.72	\$2.54
Total in All Accounts	\$4,976,147.35	\$5,127,019.07	(\$150,871.72)

North Yuba Water District
Statement of Cash Flows
July 2020

	Jul 20
OPERATING ACTIVITIES	
Net Income	7,631.75
Adjustments to reconcile Net Income to net cash provided by operations:	
1200A · Accounts Receivable:1200.50 · Accounts Receivable Module	-109,440.80
A/R:A/R Domestic Water	-315.89
A/R:A/R Irrigation	1,320.01
1300.00 · Inventory-001	716.34
1400.03 · Prepaid Worker's Comp Insurance	-21,414.08
2000.00 · Accounts Payable	16,445.15
Payroll Liabilities	0.80
2150.30 · PR Tax WH-SUTA	20.80
2150.50 · PR WH-Aflac Ins	137.00
2250.10 · Deposits-Customers	384.00
Net cash provided by Operating Activities	-104,514.92
FT Ditch Grant, Public Outreach, Additional Legal, COVID 19	
FT Ditch Grant	-6,150.00
Public Outreach	-1,400.00
Additional Legal	-38,774.10
COVID 19	-32.70
Net cash FT Ditch Grant, Public Outreach, Additional Legal, COVID 19	-46,356.80
Net cash increase for period	-150,871.72
Cash at beginning of period	5,127,019.07
Cash at end of period	4,976,147.35

North Yuba Water District

2020-21 EXPENSES OUT OF RESERVES (July 2020 - June 2021)

MEMO	DATE	AMOUNT
Public Outreach	July 2020	\$1,400.00
Additional Legal	July 2020	\$38,774.10
COVID 19	July 2020	\$32.70
TOTAL		\$40,206.80

2017-2020 FT DITCH (Prop 1 Grant)

NorthStar FT Ditch Billing	May 2017 - July 2020	\$440,916.50
FT Ditch Prop 1 Grant Reimbursement	April 2018 - July 2020	-\$375,002.00
CURRENT FT DITCH BILLING REMAINING TO BE REIMBURSED:		\$65,914.50

North Yuba Water District

PROJECT NAME:

Resolution Supporting the Aero Pines Homeowners Association Petition to Yuba County Local Agency Formation Commission seeking annexation to the North Yuba Water District for the Provision of Domestic Water Service.

DESCRIPTION:

The Aero Pine Homeowners Association has submitted a petition to the Yuba County Local Agency Formation Commission seeking annexation into the North Yuba Water District for the provision of domestic water service. The Aero Pine Homeowners Association development is located outside of the District's jurisdiction, but is within the District's current sphere of influence. The proposed resolution supports the annexation petition.

Roughly one year ago, the District voted to provide domestic water service to the Aero Pine Homeowners Association in anticipation of the proposed annexation. The annexation petition being supported by the resolution follows through on the anticipated annexation.

COST:

NA

SOURCE OF FUNDING:

NA

ACTION:

Adopt Resolution Supporting the Aero Pine Homeowners Association Petition to the Yuba County Local Agency Formation Commission Seeking Annexation to the North Yuba Water District for the Provision Of Domestic Water Service

RESOLUTION NO. 20-749

A RESOLUTION OF THE NORTH YUBA WATER DISTRICT BOARD OF DIRECTORS SUPPORTING THE AERO PINE HOMEOWNERS ASSOCIATION PETITION TO THE YUBA COUNTY LOCAL AGENCY FORMATION COMMISSION SEEKING ANNEXATION TO THE NORTH YUBA WATER DISTRICT FOR THE PROVISION OF DOMESTIC WATER SERVICE

WHEREAS, on August 22, 2019, the North Yuba Water District (“District”) Board of Directors (“Directors”) voted to provide domestic water service to the Aero Pine Homeowners Association in anticipation of a forthcoming request by the Aero Pine Homeowners Association’s petition for annexation to the District for domestic water service; and

WHEREAS, by a letter from the Yuba County Local Agency Formation Commission (“Yuba LAFCO”) dated July 20, 2020, the District received notice that the Aero Pine Homeowners Association submitted a petition to Yuba LAFCO seeking annexation to the District to provide for domestic water service to 27 parcels in the Aero Pine Homeowners Association; and

WHEREAS, Government Code section 56133(b) allowed the District to provide the domestic water services to the Aero Pine Homeowners Association while it was located outside of the District’s jurisdictional boundaries, but within its sphere of influence, in anticipation of this proposed annexation; and

WHEREAS, the Aero Pine Homeowners Association’s existing groundwater well supply continues to fail to reliably provide potable water; and

WHEREAS, the Aero Pine Homeowners Association is located outside the District’s jurisdictional boundaries, but within the District’s sphere of influence; and

WHEREAS, to continuing providing domestic water service, the District seeks to support the Aero Pine Homeowners Association’s petition to Yuba LAFCO to annex into the District’s jurisdiction; and

WHEREAS, the Aero Pine Homeowners Association petition to Yuba LAFCO seeking annexation, acknowledges and agrees that the Aero Pine Homeowners Association development will be subject to all District regulations in providing domestic water service and the Aero Pine Homeowner Association property owners will be responsible for paying all water rates associated with the District’s domestic water service provided to the Aero Pine Homeowners Association development.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the North Yuba Water District hereby find and declare that it supports the Aero Pine Homeowners Association's petition to annex into the District's jurisdiction for domestic water service.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a meeting of said Board held on the ___ day of _____, 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Attest: _____
Jeff Maupin, General Manger/ex officio
Secretary

, President of the Board

North Yuba Water District

PROJECT NAME:

- 1. Authorize the General Manager to submit a Financial Assistance Application to the State Water Resources Control Board and authorize the General Manager to enter into a Financing Agreement with the State Water Resources Control Board for the Meter Replacement Project.**

DESCRIPTION:

The General Manager is authorized to seek grant funding for District projects. The District is seeking to replace the water meters throughout its service area ("Meter Replacement Project"). The meters are over ten (10) years old and no longer accurately record water use nor do they convey information electronically. This can result in underreporting of water use which in turn is lost revenue for the District and slows the detection of leaks in the water system. To fund the Meter Replacement Project, the Board is asked to authorize the General Manager to submit a Financial Assistance Application with the State Water Resources Control Board. Once the application is approved, to secure the funding, the General Manager must execute an agreement with the State Water Resources Control Board. The Board is asked to authorize the General Manager to execute the agreement and any further necessary and proper documents to secure the grant funding.

COST:

The maximum principal amount of the Meter Replacement Project cost is expected to be \$3,361,000. The District intends to finance the costs of the Meter Replacement Project in whole, or in part, with funds received from the State Water Resources Control Board.

SOURCE OF FUNDING:

The District intends to finance the costs of the Meter Replacement Project in whole, or in part, with funds received from the State Water Resources Control Board.

ACTION:

Authorize a Financial Assistance Application for a Financing Agreement from the State Water Resources Control Board for the Meter Replacement Project and authorize the General Manager to enter into a Financing Agreement with the State Water Resources Control Board.

RESOLUTION NO. 20-751

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT
AUTHORIZING A FINANCIAL ASSISTANCE APPLICATION
FOR A FINANCING AGREEMENT FROM THE
STATE WATER RESOURCES CONTROL BOARD FOR THE
METER REPLACEMENT PROJECT**

WHEREAS, pursuant to Government Code section 31304.5, the North Yuba Water District (“District”), a county water district governed by California Water Code section 30000, et seq., has the authority to contract with any state agency to finance water system improvements; and

WHEREAS, the District has requested financial and technical assistance from the State Water Resources Control Board for certain design and construction activities, hereby called the “Meter Replacement Project;” and

WHEREAS, the financial and technical assistance requested requires a financing agreement between the District and the State Water Resources Control Board; and,

WHEREAS, the financing agreement requires the District’s authorization and designation of a representative to execute the agreement, and perform other functions, on behalf of the District.

NOW, THEREFORE, BE IT RESOLVED that the District does hereby resolve, determine, and order as follows:

1. The President of the Board of Directors, or General Manager, is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement with the State Water Resources Control Board for the design and construction of the Meter Replacement Project.
2. The President of the Board of Directors, or General Manager, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement with the State Water Resources Control Board and any amendments or changes thereto.
3. The President of the Board of Directors, or General Manager, is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.
4. This resolution shall be effective immediately.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a regular meeting of said Board, held on the 28th day of August 2020, by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

I HEREBY CERTIFY that the foregoing resolution is the resolution of the North Yuba Water District as duly passed and adopted by said Board of Directors at a legally convened meeting held on the 28th day of August 2020.

Eric Hansard, President of the Board of Directors

Attested to:

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the held Board of Directors of the North Yuba Water District on August 28, 2020.

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

North Yuba Water District

PROJECT NAME:

Authorize capital expenditures necessary for the Water Meter Replacement Project prior to receiving funding from the State Water Resources Control Board and reimburse such capital expenditures with the funding from the State Water Resources Control Board once received.

DESCRIPTION:

The District is seeking to replace the water meters throughout its service area ("Meter Replacement Project"). As part of that effort, the District is applying for grant funding with the State Water Resources Control Board. While the District's application is pending with the State Water Resources Control Board, the District may begin work on the Meter Replacement Project but seek reimbursement from the State Water Resources Control Board once grant funding has been secured. To seek that reimbursement, the Board must authorize capital expenditures from existing District funds and authorize the reimbursement of those expenditures. So long as the expenditures occur within sixty (60) days of the date the District receives grant funding, the District will receive reimbursement, from funds received from the State Water Resources Control Board. By adopting the resolution, the District is authorizing the General Manager to seek reimbursement of capital expenditures for the Meter Replacement Project that are made while the grant funding application is pending.

COST:

The maximum principal amount of the Meter Replacement Project cost is expected to be \$3,361,000. The District intends to finance the costs of the Meter Replacement Project in whole, or in part, with funds received from the State Water Resources Control Board.

SOURCE OF FUNDING:

The District desires to finance the Meter Replacement Project with funds received from the State Water Resources Control Board; however, if the full cost is not approved, the District will incur the remaining amount to complete the Meter Replacement Project, which amount is unknown at this time.

ACTION:

Authorize reimbursement of capital expenditures from the State Water Resources Control Board for the Meter Replacement Project.

RESOLUTION NO. 20-752

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT
AUTHORIZING REIMBURSEMENT FROM THE
STATE WATER RESOURCES CONTROL BOARD FOR THE
METER REPLACEMENT PROJECT**

WHEREAS, the North Yuba Water District (the "District") provides domestic and irrigation water to its customers in the north Yuba County and south Butte County region, and serves the communities of Brownsville, Challenge, Dobbins, Forbestown, Oregon House, and Rackerby (the "Service Area"); and

WHEREAS, existing water meters within the Service Area are more than ten (10) years old and no longer accurately record water use or convey information electronically. Water use data are used by the District for billing purposes and under-reporting of water use by old meters results in lost revenue. Additionally, accurate water meters help identify system leaks and provide other water conservation information; and

WHEREAS, the District desires to finance the costs of relating to replacing the old water meters located within the Service Area (the "Project"); and

WHEREAS, the District intends to finance the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board ("State Water Board"); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds, the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District; and

WHEREAS, the District has determined that those moneys to be advanced to pay the Expenditures on and after the date this resolution is approved are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the North Yuba Water District does hereby resolve, determine, and order as follows:

SECTION 1. The District hereby states its intention to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$3,361,000

SECTION 3. This resolution is adopted no later than 60 days after the date on which the District expended moneys for the construction portion of the Expenditures to be reimbursed with Project Funds.

SECTION 4. Each Expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of its knowledge, this District is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the District in order to comply with Treasury Regulation section 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of the Expenditures.

SECTION 7. All the recitals in this resolution are true and correct and this District so finds, determines, and represents.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a regular meeting of said Board, held on the 28th day of August 2020, by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

I HEREBY CERTIFY that the foregoing resolution is the resolution of the North Yuba Water District as duly passed and adopted by said Board of Directors at a legally convened meeting held on the 28th day of August 2020.

Eric Hansard, President of the Board of Directors

Attested to:

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the held Board of Directors of the North Yuba Water District on August 28, 2020.

Jeff Maupin, General Manager /
ex officio Secretary of the Board

(Seal)

North Yuba Water District

PROJECT NAME:

Authorize the General Manager and Finance Manager to close all accounts currently held with Rabobank and open five new accounts with River Valley Community Bank.

DESCRIPTION:

The North Yuba Water District ("District") currently holds all of its bank accounts with Rabobank, located in the City of Marysville. District staff was recently informed that Rabobank was acquired by Mechanics Bank and the Marysville branch would be closing. It is most cost-effective for the District to bank with a local institution. Due to the closure of the District's current banking institution, the District Board of Directors ("Board") is asked to authorize the General Manager and Finance Manager to close all accounts currently held with Rabobank and open five (5) new accounts with River Valley Community Bank, located in the City of Marysville.

In addition, the proposed resolution provides the authority for persons authorized to make deposits and transfers among the five (5) bank accounts, make withdrawals to and from the bank accounts, and sign checks drawing upon the bank accounts, as follows:

Authorized to make deposits and transfers: District General Manager, District Finance Manager, District Superintendent, District Account Representative, and all members of the Board.

Authorized to make withdrawals and sign checks: District General Manager, District Superintendent, District Account Representative, and all members of the Board.

The above authorizations mirror the authorizations previously approved by the Board when Rabobank was approved as the District's banking institution. These authorizations keep the status quo of the District's current practices.

COST:

There may be some financial impact to the District in moving to River Valley Community Bank through their fees; however, that cost is not anticipated to be significant. Should the costs and fees become unsustainable, District staff will evaluate other banking institutions and bring a recommendation to the Board for review.

SOURCE OF FUNDING:

N/A

ACTION:

Adopt a resolution authorizing the closure of all District bank accounts currently open with Rabobank and establishment of five bank accounts at River Valley Community Bank.

RESOLUTION NO. 20-753
A RESOLUTION OF THE NORTH YUBA WATER DISTRICT BOARD OF DIRECTORS AUTHORIZING THE CLOSURE OF ALL DISTRICT BANK ACCOUNTS CURRENTLY OPEN WITH RABOBANK AND ESTABLISHMENT OF FIVE BANK ACCOUNTS AT RIVER VALLEY COMMUNITY BANK

WHEREAS, the North Yuba Water District (“District”) Board of Directors (“Board”) has determined it to be in the best interests of the District to transfer all banking services currently provided by Rabobank to River Valley Community Bank; and

WHEREAS, the banking services provided by River Valley Community Bank will be monitored and maintained under the direction of the Board, through the District’s Finance Manager and General Manager; and

WHEREAS, the following persons shall be authorized to make deposits to and transfers among the five bank accounts: the District Finance Manager, the District General Manager, the District Superintendent, the District Account Representative, and all members of the Board; and

WHEREAS, the following persons shall be authorized to make withdrawals from and to sign checks drawing upon the five bank accounts: the District General Manager, the District Superintendent, the District Account Representative, and all members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH YUBA WATER DISTRICT BOARD OF DIRECTORS that:

1. The North Yuba Water District shall close all accounts currently serviced by Rabobank.
2. The North Yuba Water District shall open five accounts with River Valley Community Bank, located at 904 B Street, Marysville, California, of the following types:
 - a. One Checking Account; and
 - b. Four Money Market Accounts.
3. With respect to the five accounts, the Board shall have the power, through its designated agents, to transact business, including, but not limited to, the maintenance of the accounts, transfers, deposits, and withdrawals.
4. The District Finance Manager, the General Manager, the District Superintendent, the Account Representative, and all members of the Board

shall have authority to make deposits to and to make transfers among the five accounts.

5. The General Manager, the District Superintendent, the District Account Representative, and all members of the Board are authorized to make withdrawals from and to sign checks drawing upon the five accounts.
6. The Board President and General Manager shall execute and deliver to River Valley Community Bank the original of this duly passed, adopted, and executed resolution.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a meeting of said Board held on the 28 day of August, 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Attest: _____
Jeff Maupin, General Manger/ex officio
Secretary

Eric Hansard, President of the Board

Memorandum

Date: Aug. 25, 2020

To: Jeff Maupin

From: Operations

Subject: Monthly work production/ Schedule of Maintenance review

The following is an overview of the work performed this month by operations staff.

Transmission:

1. Forbestown ditch is now in its summer cycle of bringing in water continuously. SFWPA is receiving 11 CFS at WD-6.

Distribution:

1. Domestic meter reads for Brownsville and Rackerby were completed on time.
2. There were 5 service line leaks for the month. 7317 La Porte rd. Job#521, 8834 La Porte rd. Job#522, 18137 Joy cir. Job#523, 17092 NY House rd. Job#527, Frenchtown ext. rd. Job#526
3. There were 2 main line leaks for the last 4 weeks. 16621 Lague rd. Job #524 and 9885 Helen way Job#525

Water Treatment Plant:

1. The treatment plant is running normal, at this time. There were no major issues at the plant for the last 4 weeks.

Backflow:

1. All backflows are current, there were no notices for testing sent out for the last 4 weeks.

Regulators:

1. All CDPH (Cal. Dept. of Public Health) and NPDES (Nat. Pollution Discharge Elimination System) tests and samples were taken and performed on time. These include 3 bacteriological distribution samples for the CDPH, which came back as non detect for the last 4 months.

DOH Canal:

1. Maintenance to the ditches is ongoing. The Irrigation season is over for the year. The winterization is in process.

Schedule of Maintenance:

1. The SOM (schedule of maintenance) for the treatment plant, regulators (local, state and federal), DOH canal and the UFC was completed for the previous month. The generator was test ran. All regulatory reports were submitted or are in process. The upper Forbestown ditch is being patrolled; trash racks cleaned, fallen trees removed, holes repaired as they are found and sections lined with plastic to curb leakage.